#### STOCKTON POLICE DEPARTMENT

#### **GENERAL ORDER**

# BOMBS, EXPLOSIVE MATERIAL HANDLING SUBJECT

DATE: March 1, 2005 NO: X-2

FROM: CHIEF ERIC JONES TO: ALL PERSONNEL

**INDEX: Bomb Threats** 

**Bombs, Explosive Material** 

Handling

**Disposing of Explosive Material** 

**Explosive Material** 

## I. POLICY

- A. Stockton Police Department Personnel will investigate and, when necessary, search buildings and areas for any reported explosives within the City of Stockton.
- B. Several governmental and private firms or institutions have developed employee search procedures. As employees are familiar with items in their buildings and the police are not, every effort should be made to have employees participate or conduct searches for explosives or suspicious items on a voluntary basis.

## II. PROCEDURE

- A. Telecommunications Center Duties.
  - When the Telecommunications Center receives a bomb threat directly or from a caller reporting a bomb threat, the following information should be obtained:
    - a. When is the bomb going to explode?
    - b. Where is the bomb located?
    - c. Identity of caller male, female, name, etc.
    - d. When was the call received?
    - e. What kind of bomb is it?
    - f. What does the bomb look like?
    - g. What did the caller say?
    - h. How did the caller sound?
      - (1) Nervous
      - (2) Excited
      - (3) Intoxicated
      - (4) Laughing
      - (5) Any accent to indicate nationality
      - (6) Any speech impediment
      - (7) Familiar voice
    - I. Was there any background noise?

- j. What is the reason for the bomb?
- h. What time did the caller hang up?
- The Telecommunications Center will advise the Watch Commander or Acting Watch Commander and Patrol Sergeant of the report and whether suspected or actual explosive material has been located.
  - The Telecommunications Center will utilize DVP transmissions or MDC, to advise Watch Commander and District Patrol Sergeant if an actual or suspected device is located.
- B. Duties of Patrol officers at the scene.
  - Patrol officers at the scene will contact the person in charge of the building and coordinate action regarding searches and evacuation. Officers will interview the person at the scene who received the threat of explosives being placed, and obtain information to answer the questions outlined in paragraph II A 1.
  - Some businesses have forms for employees to complete when a bomb threat is received.
     The officer should obtain a copy of the completed form.
  - 3. If suspected or actual explosive material is located, officers will:
    - a. Accomplish all communication in and about the scene without transmissions over the radio. (I.e., Radios will be used to monitor only.)
    - b. Request the Metropolitan Explosive Ordnance Disposal Team (EOD) via the Telecommunications Center. If there are no on-duty EOD Technicians, the Watch Commander or Acting Watch Commander will determine whether a team will be called in from home.
    - c. On-scene personnel or members of the Explosive Ordnance Disposal Team will evaluate the need for additional support units (i.e., Fire Department, ambulance, etc.) and request necessary units.
- C. Explosive Ordnance Disposal Team (EOD)
  - The EOD team responds to calls from within the City of Stockton. They will also respond
    to any call within the county upon a request for mutual aid from the Sheriff's Department.
    All calls for assistance from outside the county must be cleared through the Office of the
    Chief of Police, or the Watch Commander's Office.
  - 2. EOD team members will be called into service only when a suspected bomb is found. Under most circumstances, the EOD team will not participate in search operations.
  - Upon responding, E.O.D. personnel will document their actions on the appropriate ARS report format.
  - 4. If a suspected bomb is found and no EOD team members are available, the Watch Commander may request mutual aid from the Metropolitan EOD team.

#### D. Bomb Technician Trainee

- A position has been established for personnel who have been selected by the department for formal training as active Bomb Technicians. Due to the long period of time for an applicant to be scheduled for formal training courses, they may be designated as trainees. Trainees will participate with the trained EOD members in in-service training.
- A list of personnel designated by the department, as trainees shall be provided to the Telecommunications Center.
- 3. Response by Trainees When only one trained EOD Technician is available, trainees may be called to assist the Technician. Trainees should be utilized only when a second technician is unavailable. Trainees will never be dispatched on their own.

- E. At-scene Procedures of the EOD Team
  - EOD Team operations should not begin until at least two EOD Team members are present at the scene.
  - Normally, the first EOD member arriving at the scene from the jurisdiction in which the incident is occurring will be designated team leader.
  - 3. All requests for additional support will be made through the commanding officer of the agency having the jurisdiction.
  - 4. All press and private photographers will be barred (without exception) from the immediate area during EOD Team operations.
  - 5. All statements to the press and other news media will be made through the agency spokesperson from the jurisdiction in which the incident has occurred.
  - 6. All decisions relating to "Render Safe" procedures of suspected devices will be made by EOD Team members at the scene.
  - All investigative follow-ups related to a bomb incident will be the responsibility of the agency having jurisdiction. The EOD Team will not be used for such purposes without the express consent of the agencies involved.
- F. Reports Any officer investigating a situation involving a bomb threat or locating suspected or actual explosive material, will list all necessary information on a report, directing its attention to the Investigations Division/E.O.D./Vice.
- G. Disposal of explosive material.
  - 1. When available, an EOD Team member will dispose of explosive material.
    - a. Refer to CAD System/Info Bomb for a list of EOD Team members.
  - When an EOD Team member is not available or needs additional personnel, the Metropolitan EOD Team may be contacted for mutual aid.
    - a. Refer to Telecommunications Center for Metropolitan EOD phone number.
- H. When explosive material is reported in a school, School Resource Officers (SRO's) will conduct the search at the school when they are available.
  - 1. In situations involving reported or actual explosive material, dismissal of students from school is at the discretion of the principal.
- I. Explosive material reported in theaters or other buildings.
  - 1. Field Operations Division personnel will generally conduct the search if there is no employee search procedure.
  - 2. Investigations Division will generally handle the actual follow-up investigation.
  - 3. In situations involving reported or actual explosive material, evacuation of the building is at the discretion of the person in charge of the building.

### **RELATED ISSUES:**

General Order X-1 Explosive Storage Facility

General Order X-5 Evacuation of San Joaquin County Courthouse and Annex

General Order X-6 Evacuation of City Hall